

Minutes
Executive Committee
Cancer Prevention & Research Institute of Texas
211 E. 7th Street, Austin, TX
November 18, 2009
11:30 a.m.

Call to order

A quorum was announced and the meeting called to order by Chairman Mansour at 11:30 a.m.

Members present were: Chairman Jimmy Mansour, Cindy Brinker, Dr. Joe Bailes, and Charles Tate.

CPRIT staff present: Bill Gimson, Dr. Becky Garcia, Dr. Alfred Gilman, Heidi McConnell, Kristen Doyle, Jo Ann Eckert, Jerry Cobbs and Sandra Balderrama.

Adopt minutes from the August 14, 2009 Executive Committee meeting

A motion was made by Dr. Malcolm Gillis and seconded by Cindy Brinker to adopt the minutes from the August 14, 2009 Executive Committee meeting.

Discussion of Grant Review Process including discussion of Oversight Committee Procedures Concerning Future Notice of Funding Recommendations.

Chairman Mansour stated that in preparation for the January Oversight Committee where funding recommendations will be made by the Executive Director, he felt a discussion should be held with the OC to ensure a smooth process in that meeting.

The Scientific Review Council (the chairs of the seven peer review panels) will present its list of funding awards to Bill Gimson, Executive Director, on January 12-13th. From that list, Bill Gimson will create his slate of final recommendations. Texas state law mandates that the Executive Director's slate of funding recommendations is approved unless the OC votes to reject the slate by a 2/3 vote. Should there be no rejection; the Board will take action to delegate contract negotiation responsibilities to him and to authorize him to sign award contracts on behalf of CPRIT.

OC members will receive Mr. Gimson's slate of recommendations on January 18th in a sealed envelope and should only be opened by the member. This information should be held highly confidential. Kristen Doyle, General Counsel, will ask all OC members to sign a non-disclosure statement at the afternoon meeting.

Review of the Oversight Committee Meeting Agenda:

The committee reviewed the agenda for the full oversight committee meeting in preparation for the Oversight Committee meeting convening at 1:00 p.m.

- *Chairman Mansour thanked Dr. Joe Bailes for securing the afternoon speaker, Dr. Joyce O'Shaughnessy M.D., U.S. Oncology at the Baylor-Sammons Cancer Center in Dallas, TX.*

Chairman Mansour asked Dr. Becky Garcia to secure a speaker from the prevention arena for the January OC meeting

- *Report from Executive Director – Mr. Gimson announced that the Texas Cancer Registry would be joining CPRIT on March 10th.*

Dr. Alfred Gilman, Chief Scientific Officer, reported on the peer review process. He also asked that the young investigator award carry with it the title of “CPRIT Scholar for Cancer Research”

Dr. Becky Garcia, Chief Prevention Officer, announced that Steve Wyatt would be heading up her peer review process.

- *Executive Director Funding Recommendation – Kristen will walk the members through this section of the agenda.*
- *CPRIT’s Policies and Procedures Guide – Kristen will give a copy to all members.*

CLOSED SESSION

Chairman Mansour announced that the Committee would go into closed session at 11:45 a.m., pursuant to the Texas Open Meetings Act, on agenda items (Office of Attorney General Legal Briefing) to receive legal advice from its attorney under section 551.071 of the act. The closed session adjourned at 12:35.

The Oversight Committee reconvened in open session at 12:40 p.m.

Public Comment

No public comment

Adjourn

There being no further business, a motion was made by Dr. Gillis and seconded by Charles Tate to adjourn. Meeting adjourned at 12.45 p.m.

Signature

Date